



KHD/maw

13th March 2020

Dear Parent/Guardian

Possible School Closure

It may be necessary, under the directive of the UK's government and the DFE, to close the school for a required time period. Therefore, no student will be expected to physically attend school, in order to try to reduce the spread of the coronavirus and they should stay at home and not be in public places. It is essential we follow this advice and guidance in order to reduce the number of positive cases and decrease the possible number of deaths, should this be necessary.

We understand this is a worrying time and this may cause considerable difficulties for parents/guardians in regards to childcare, who may still have to go to their place of work. Unfortunately, we will not be able to offer any type of wrap around care and therefore, we felt that we should forewarn you so that you too could have a contingency plan in place, should it be necessary for us to close the school. The school buildings will only be accessible by the Senior Leadership team, cleaners and site staff, to ensure further deep cleans of the school occurs now and in preparation for our return, when it is announced and should it be necessary.

We know that many students will be concerned about their forthcoming examinations and the completion of their coursework. We will be working with the examination boards and the DFE to ensure no student is disadvantaged by any possible closure and be assured all students across the country will be in a similar situation. Therefore, we intend to set work daily for students to do via Edulink, which is relevant and allows your son/daughter to continue to prepare in the right way for the examinations in May/June. Students will also be able to send in work via the Executive Principal's email, details below, which will be forwarded to the relevant staff member to mark and give feedback, so that further improvements can be made if needed. Where coursework needs physically marking, as in the case of DT, the school will ensure this is completed on our return, but all accompanying paperwork can be done at home. Practical exams in subjects such as Dance, Drama and Music, will be rescheduled for as soon as possible after we return to school. If possible, we would advise students to practice their dances, their instructions and learn their lines at home.

All staff have been spoken to and we have set down our expectations should it be necessary for us to close. We will be setting up a virtual school, using online resources, across all year groups, for your son/daughter to access, by logging on to Edulink.

All calendared events such as parents' evenings will also be rescheduled for when we return, should this be necessary.

Sandy Secondary School

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We will also ensure that we keep our website updated of the situation and email/text you with key information, as and when we are informed of any changes. Added to this, we will be monitoring and answering emails as soon as possible, so please use the parentcontact@sandysecondaryschool.com or executiveprincipal@sandysecondaryschool.com email address. We would advise parents/guardians to join the official Sandy Secondary School Facebook page, as we will also be using this platform to give regular updates.

We very much appreciate your support and we want to ensure you that we are doing everything we can and are following the guidance given by the DFE and the NHS. We also want to keep the students calm and focused and therefore do not want to cause alarm, should we have to close, as we have put plans in place should this happen.

Yours faithfully



Miss K Hayward
Executive Principal

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